



EXPRESSION OF INTEREST (EOI)

Provision of Gardening and Grounds Maintenance at Botswana Institute for Technology Research and Innovation (BITRI) Owned Property Located at Lot 3 (Former RIIC) Kanye

Eol no. (332.63/006/2017)

BITRI wishes to consider for an Expression of Interest (Eol) from experienced Gardening and Landscaping companies for the maintenance of BITRI grounds at Lot 3, Kanye.

The scope includes but not limited to:

- General keeping of grounds
- Tree trimming/ cutting
- Slashing of grass and maintaining it at low level
- Sweeping of pavements
- Litter picking
- Disposal of garden waste

Mandatory Requirements

1. The company should have at least 3 years' experience in grounds, gardening and landscaping services
2. Submission of at least three recent traceable references of similar projects
3. Submission of a proposal indicating the number of proposed staff, qualifications and experience of key personnel, work plan, financial breakdown for the works, tools and equipment for the project
4. Copies of company registration certificate, Tax clearance, Form 2 (b) and 2 (c) from Registrar of Companies or CIPA
5. Must be registered with PPADB with relevant codes

A mandatory site visit will be on the **13th April 2017** at **1030hours** at Lot 3, Kanye and all company representatives should assemble by the security entrance gate.

The Eol should be deposited in a tender box at BITRI Headquarters, Plot 50654, Machel Drive, Gaborone by **24th April 2017** not later than **1000hours** and marked as follows: '**Expression of Interest for Provision of Gardening and Grounds Maintenance at Lot 3 Kanye. Eol no. (332.63/006/2017)**'.

Submissions received after closing date and time will NOT be considered. Telephonic, emailed, facsimile or telex submissions will also not be considered.

All inquiries relating to this Eol should be done in writing and directed to BITRI Facilities Management Unit who may be contacted on Fax: +267 360 7624 or email tkontle@bitri.co.bw or tmapolanka@bitri.co.bw on or before the 19th April 2017.